Maintenance Request Form

Tenant Name: _____ **Date:** _____ **Time:** _____

Address: _____ **Phone 1:**_____

_____ **Phone 2:** _____

_____

Permission To Enter: Yes / No / Call 1st **Prop. Manager:**_____

Describe Problem – <u>Please Be Specific</u> **Urgency Level: High / Medium / Low**

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Please print and fax or mail this request form to

The Conifer Group, Inc. 3140 SE Hawthorne Blvd., Portland, Oregon 97214

PH: 503-239-0015 FX: 503-239-0065